



ECOLE FRANÇAISE INTERNATIONALE PATTAYA

Financial Regulation 2021/2022

Preamble

The enrollment and maintenance of a student at the French International School of Pattaya are subject to the unconditional acceptance of the following texts:

- the texts governing the operation of the Agency for French Education Abroad (*aefe*) and especially the decree N° 2003-1288 of 23rd December 2003 relating to the administrative, budgetary and accounting organization of the Agency for French Education Abroad;
- the official texts published by the French Ministry of National Education governing school life (programs, school rhythms, orientation, etc.);
- the official texts issued by the Thai Government;
- the decisions of the School Council of the French International School of Pattaya;
- the school's Rules of procedure;
- this Financial Regulation.

The Financial Regulations may be amended by decision of the Management Committee.

Rates 2021/2022 per student

1- Mandatory miscellaneous expenses

- School supplies: 6,000 THB
- Uniforms: 4,000 THB for new enrollment – Renewal on demand
- Administrative fees: 5,000 THB*
- Deposit: 2 months tuition fees. Refund deposit in case students leave school after one academic year from the first enrollment date. Will not refund the deposit if the student unexpectedly resigns within the first academic year of enrollment.

* Including compulsory insurance with minimum cover which could be upgraded on demand by extra charge.

2- Annual Tuition Fees

Nursery, Reception, Year 1 & Year 2	160,000 THB
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10% discount is applied on the payment of the 2nd child (and more)
A payment schedule can be granted, contact the administration.

3- Annual school transportation

Round trip: 40,000 THB

4- Annual school meals

Nursery, Reception, Year 1 & Year 2 ⁽¹⁾ – 4 meals/week	12,500 THB
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⁽¹⁾ extra charge of 625 THB/period if extra-curricular activities on Wednesday afternoon (Only Year 1 and Year 2).

A payment schedule can be granted, please contact the administration.

5- Extra-curricular activities

Extra-curricular activities, if not paid for the year, are billed per period.
A list of available activities will be given to parents at the beginning of the school year.
Any period started is entirely due and will not be refunded.

6- Method of payment

The payment can be carried out, at the beginning of the period, in cash at the administration of the school or by bank transfer* with details below:

[Bangkok Bank - Theprasit Rd. Pattaya Branch](#)

[Swift Code: BKKBTHBK - Account Number: 694-702160-3 - Account Name: EFIP Co., Ltd.](#)

*Please provide the proof of payment by sending to: carole.bauduin@ecolepattaya.com

Contact: Carole 080 102 6024

7- Payment of scholarship students

For scholarship students whose exemption rates are known at the beginning of the school year in September, a payment schedule is established and given to the parents who must respect the deadlines.

Families waiting for disclosure of the exemption rates (2nd commission) are required to pay the full costs until the final exemption rates are obtained. The school will carry out a regularization of the accounts and if necessary a payment schedule will be established and communicated to the parents.

8- Absences

Any absence, of any kind, of any duration, will not be subject to any refund or partial deduction.

9- Provisions in case of non-payment

The payment of tuition fees owed by families, including when expected from a third party debtor, is essential for the operation of French educational institutions abroad. The position taken by families who evade their obligations by refusing to pay their tuition fees, jeopardizes the balanced budget of an institution and is inadmissible.

An invoice corresponding to the state of the tuition fees is published and sent to each family concerned at the beginning of each recovery period. If the family has not paid the amounts due within 15 days after receipt of the notice, a first reminder, setting a specific deadline, will be made. Failing payment on the due date specified by the first reminder, the child will no longer be accepted in class and will be placed in study until full payment of the invoice.

In case of proven economic difficulties of the family, the school may offer a payment in installments. The schedule will be formalized by a time agreement signed by the director of the school and the family. This schedule will be followed up and will not be renewed if it is not respected.

Any family not being up to date with its payments at the end of the school year will not be able to claim a registration of the children at the next school year.

10- Child leaving the school

Notify the administrative service as soon as possible by email: carole.bauduin@ecolepattaya.com

- Check with the accounting department that you are up to date with your payments (otherwise the resignation certificate can not be edited): carole.bauduin@ecolepattaya.com
- Come to EFIP to pick up the school record on the last day of the student's attendance at the school.
- Make all school books lent by the school (including books or documents borrowed from the library), with the exception of files on which children write.
- Retrieve the cancellation certificate from the administrative department.

The resignation certificate and the school file will be given to the parents only after verification with the accounting department that the fees have been paid and all the books returned.

Attention: all started school term is integrally due for all the services consumed.

11- Deterioration / Loss

Will be charged to families:

Any proven degradation;

Any loss of school's belonging;

Any school's textbook not returned or damaged.



Leaf to cut and return to us:



Date:

Name and first name of the legal guardian:

Accepts unreservedly the Financial Regulation

Signature, preceded by the mention "*Read and approved*":

The non-return of this leaf within 15 days from the beginning of the school academic year is worth acceptance